

Rye Recreation
APPLICANT REFERENCE FORM

Applicant's name: _____

I have given your name as reference to Rye Recreation. I agree to release you, your firm or corporation from any liability from information you may provide.

Reference's Name: _____ Phone: _____

Signature of Reference: _____ Date: _____

Title: _____ E-Mail: _____

This person has applied for a position at the Rye Recreation Department. Because the applicant will be working closely with Children, it is important that we have a clear picture of the applicant's abilities, personality and background. Please circle the number on the scale, which best represents the qualities that you have observed in the applicant. All information given is confidential.

	Unobserved	Superior		Average		Poor
Responsibility	0	1	2	3	4	5
Self confidence	0	1	2	3	4	5
General appearance	0	1	2	3	4	5
Customer Service	0	1	2	3	4	5
Maturity	0	1	2	3	4	5
Dependability	0	1	2	3	4	5
Ability to accept criticism	0	1	2	3	4	5
Punctuality	0	1	2	3	4	5
Leadership ability	0	1	2	3	4	5
Enthusiasm	0	1	2	3	4	5
Initiative & follow-up	0	1	2	3	4	5
Honesty & integrity	0	1	2	3	4	5
Cooperation with others	0	1	2	3	4	5

How long have you known the applicant and in what relationship?

Would you like this person to be your child's counselor? Why or why not?

Other comments: Strengths or weaknesses?

Please return to:
Rye Recreation Department
281 Midland Avenue
Rye, NY, 10580
Attn: Camp Employment